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## 2021 High Performance Program Staff Applications

### About Us

Hockey Nova Scotia (HNS) is the governing body of all amateur hockey in Nova Scotia and is one of thirteen branches that form Hockey Canada. HNS is a not-for-profit voluntary Association designed to promote and foster amateur hockey throughout the province. Our goal is to lead, develop and promote positive hockey experiences for all. To this, we believe diversity and inclusion are necessary. HNS also believes in a diverse organization and workplace that is representative of Nova Scotia. We are committed to building an inclusive team that represents a variety of backgrounds, cultures, races, perspectives, and skills.

### Core Values

- We embrace learning, creativity, and innovation in an effort to always improve
- We believe strongly in collaboration, sharing, and working together
- We are open and trustworthy
- We celebrate strength from diversity
- We welcome everybody
- We put the player first
- We are accountable

### 2021 High Performance Program

Hockey Nova Scotia is now accepting applications for the positions of **Director, Hockey Operations Head Coach Assistant Coach, Goalie Coaches and Camp Coaches** for both the male and female Hockey Nova Scotia High Performance Programs. There are also positions available for **Equipment Managers** and **Trainers**.

The High Performance Program is focused on preparing and identifying the very best players in our province for future national program opportunities. The program will concentrate on exposing players to high level training programs including a focus on skill development, off-ice training and conditioning, and class sessions on many topics relevant to aspiring hockey players.

Final camp dates are still to be determined, but staff should be prepared to attend the following events:

- Virtual Staff Orientation and Meetings
- Spring Camp (May)
- Summer Camp (July)
- Atlantic Challenge Cup (October)



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Application deadline is March, 28<sup>th</sup> 2021 and applicants can apply by completing the **application form**

Please contact Darren Sutherland at 902-454-9400 or [dsutherland@hockeynovascotia.ca](mailto:dsutherland@hockeynovascotia.ca) with any questions. Please note only those selected for interviews will be contacted.

The following is a brief overview of the various staff positions available:

#### **HOCKEY NOVA SCOTIA HIGH PERFORMANCE PROGRAM DIRECTOR, HOCKEY OPERATIONS**

**GENERAL:** The Director of Hockey Operations will be required to attend all High Performance Program meetings, virtual meetings, camps and events as well as regular season tournaments and special events and play a pivotal role in the leadership and execution of the program

##### **RESPONSIBILITIES:**

- to assist and coordinate the administration of program activities within the assigned age division within the High Performance Program
- to liaise with the High Performance Director to organize and coordinate scheduling of the High Performance Program
- to play a leading role in the annual identification and evaluation of players for the High Performance
- to attend all events and assist with the administration of the annual program activities
- to assist with coordination and administration High Performance Program through the planning, scheduling, and other requirements necessary for each program
- to support all scheduled activities through ongoing coordination, monitoring and communication
- to participate in any conference calls hosted by Hockey Nova Scotia and/or the Hockey Canada related to the High Performance program

#### **HOCKEY NOVA SCOTIA HIGH PERFORMANCE PROGRAM HEAD COACH**

**GENERAL:** The Head Coach shall be expected to attend all aspects of the High Performance Program including camps, virtual meetings and meetings and any requested by Hockey Nova Scotia. In addition, the Head Coach shall be expected to participate in all activities within each stage of the program. During all stages of the program, expenses will be covered for travel, meals and accommodations, if required.

##### **RESPONSIBILITIES:**

- to coordinate all planning activities and ensure that all staff members have a meaningful role in



preparation

- to assign specific roles during all games, practices, class sessions and team builders, to each staff member
- to plan, coordinate, attend and lead all practices within the defined program curriculum
- to plan, coordinate, attend and lead all class sessions within the defined program curriculum
- to interact directly with the General Manager on program activities, and problem solving
- to participate in all player evaluations
- to coordinate and lead the supervision of all camp participants including all wake- up calls, curfews, and room checks
- to plan and coordinate, in consultation with the General Manager all staff meetings and calls prior to and during program events and activities
- to assist camp registration and orientation as requested
- to abide by the High Performance Program Code of Conduct at all times
- to represent the program and Hockey Nova Scotia favourably at all times

#### **HOCKEY NOVA SCOTIA HIGH PERFORMANCE PROGRAM ASSISTANT COACH (2 Positions)**

**GENERAL:** The Assistant Coach shall be expected to attend all aspects of the High Performance Program including camps, virtual calls and meetings and any requested by Hockey Nova Scotia. In addition, the Assistant Coach shall be expected to participate in all activities within each stage of the program. During all stages of the program, expenses will be covered for travel, meals and accommodations, if required

#### **RESPONSIBILITIES:**

- to assist the Head Coach with the coordination of all planning activities and ensure that all assigned roles are performed with the utmost professionalism
- to accept specific roles during all games, practices, class sessions and team builders, as assigned by the Director of Hockey Operations and the Head coach
- to assist with the planning and coordination of all practices as well as to actively participate in all practices using the plan developed within the defined program curriculum
- to assist with the planning and coordination of all class sessions as well as to actively participate in all sessions using the plan developed within the defined program curriculum
- to interact directly with the Head Coach and the General Manager on program activities, issues and problem solving
- to participate in all player evaluations
- to assist with the coordination and supervision of all camp participants including all wake- up calls, curfews, and room checks
- to participate in all staff meetings and conference calls prior to and during program events and activities
- to assist with camp registration and orientation as requested
- to abide by the High Performance Program Code of Conduct at all times



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## **HOCKEY NOVA SCOTIA HIGH PERFORMANCE PROGRAM CAMP COACH**

The camp coach position has been established to employ a qualified coach to assist the coaching staff to provide a superior developmental opportunity so that this individual can acquire knowledge and experience in the program and aspire to become a member of the program coaching staff in future years.

**GENERAL:** The Camp Coach shall be expected to attend all aspects of the High Performance Program including camps, virtual calls and meetings and any requested by Hockey Nova Scotia. In addition, the Head Coach shall be expected to participate in all activities within each stage of the program. During all stages of the program, expenses will be covered for travel, meals and accommodations, if required

### **Responsibilities:**

- to assist the coaching staff with the coordination of all planning activities and ensure that all assigned roles are performed with the utmost professionalism;
- to actively participate in practices for assigned player group;
- to actively participate in all off-ice sessions for assigned player group;
- to manage the bench for the assigned player group during games preparing line combinations, defensive pairings and goaltender rotation, providing positive feedback to players;
- to assist with the player evaluation process by providing assessment of on ice performance as well as feedback from observations during games relating to player's behavior on bench and dressing rooms;
- to supervise assigned player group at all times (Hockey Development Festival only) ensuring that players are provided with proper guidance and direction. Ensures that any inappropriate behavior is referred to Head Coach and General Manager for corrective action.
- to assist with the coordination and daily supervision of all camp participants including all wake- up calls, curfews, and room checks
- to lead assigned player group during all activities ensuring that they are punctual and behave properly for all program activities;
- to participate in all staff meetings and conference calls prior to and during program events and activities;
- to assist with camp registration and orientation as requested;
- to abide by the High Performance Program Code of Conduct at all times;

## **HOCKEY NOVA SCOTIA HIGH PERFORMANCE PROGRAM GOALIE COACH**

**GENERAL:** The Goalie Coach shall be expected to attend all aspects of the High Performance Program including camps, virtual calls and meetings and any requested by Hockey Nova Scotia. In addition, the Goalie Coach shall be expected to participate in all activities within each stage of the program. During all stages of the program, expenses will be covered for travel, meals and accommodations, if required



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**Responsibilities :**

- to assist the Head Coach with the coordination of all planning activities and ensure that all assigned roles are performed with the utmost professionalism;
- to accept specific roles during all games, practices, class sessions and team builders, as assigned by the General Manager and the Head coach
- to assist with the planning and coordination of all practices as well as to actively participate in all practices using the plan developed within the defined program curriculum;
- to assist with the planning and coordination of all class sessions as well as to actively participate in all sessions using the plan developed within the defined program curriculum;
- to interact directly with the Head Coach and the General Manager on program activities, issues and problem solving;